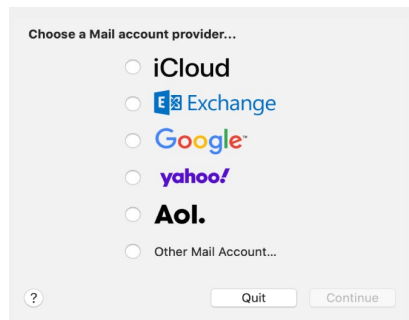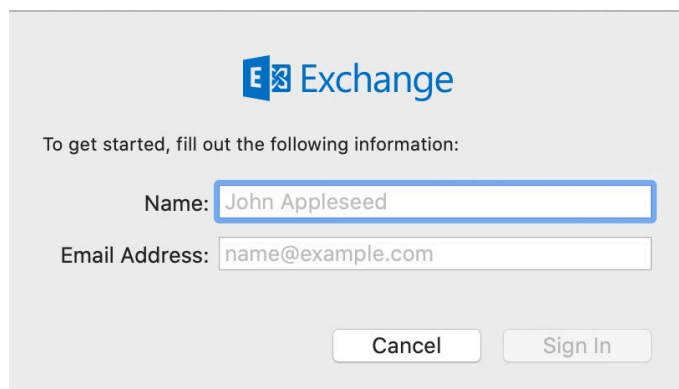# Instructions to add McMaster Mail to MacOS Apple Mail

To add your new McMaster Mail account:

1. Click on Mail > Add Account. Select "Exchange"

2. Enter your name and email address (macid@mcmaster.ca), and select Sign In

3. In the next screen, you'll be prompted to enter your McMaster University password. Enter it and press "sign in".